FOR MYSORE STATE

REVENUE (1953) Department.

MS. SERIES

G.O. NO. 1891.

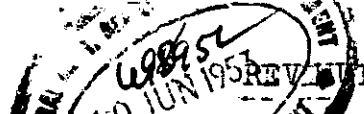
Dated 3rd July 1953.

closed
Sept Kevl

14

[Despatch Abstract.]

ESTABLISHMENT - Temporary - (South Kanara) - Revenue Divisional Officer's Office, Puttur - Additional Upper division clerk - Employment - Sanctioned.



REVENUE DEPARTMENT

1/L 14/6680

Subject:

Establish[illegible] - Tertiary -(South Kanara) Revenue Divisional Officer's [illegible]ttur and Coondapur - staff - Employment Proposals Recommended

Ref:M.77/53-3

Station: Madras Dated: 5-6-1953.

Sri W.R.S.Sathianathan, I.C.S., Commissioner of Land Revenue

Sri A.R. Rajamanam, I.A.S., Joint Secretary, Board of Revenue

Read: Collector of South Kanara C.NO.A.1.22846/52-2 d/31-12-52 pp 3-4 mfcm
-do- d/ 1- 4-53 p 8 mf
-do- d/19- 5-53 fl 6 mfm

REFERENCE:

Submitted to Government.

2. The Collector of South Kanara has asked for the following additional staff for the Revenue Divisional Officer's Offices Puttur and Coondapur.

REVENUE DIVISIONAL OFFICER'S OFFICE, PUTTUR

1. One Upper Division Clerk
2. " Lower Division Clerk
3. " Attender

REVENUE DIVISIONAL OFFICER'S OFFICE, COONDAPUR

One Lower Division Clerk.

P.t.o.

3. The statistics furnished by the Collector show that the receipts of papers in the Revenue Divisional Officer's Offices, Puttur and Coondapur are heavy and that there is real need for the employment of the Temporary Staff applied for by the Collector. The Collector who inspected the office on 8-10-52 found 24 Land Acquisition cases pending. They included post war development schemes which involved acquisition of a large number of fields for the formation of long roads work in connection with selected firms for rural welfare work was heavy and 4 firms have been taken up in Puttur Division alone. The Board therefore recommends that the Government may be pleased to sanction the employment of the above additional temporary staff for a period of one year from the date of appointment.

For Joint Secretary

To the Secretary to Government, Revenue Department, Madras with Collector's letter in original
Copy to the Collector of South Kanara

PGP.6-6

/In duplicate/
Ref.C.No.A1.22846/52-2. South Kanara Collector's Office,
Mangalore, dated 31--12--1952.

From

Sri C. A. Ramakrishnan, I.C.S.,
Collector of South Kanara.

The Secretary to the Board of Revenue,
Land Revenue, Chepauk,
M A D R A S-5.

Sir

ESTABLISHMENT - Temporary - Revenue Divisional Officer's Office - Employment - Proposals -- submitted.
T Puttur - additional staffs.

A 1

The Revenue Divisional Officer Puttur reported in August, last that the work in his office had increased and that the existing staff was finding it difficult to cope up with the increased work. He attributed the increase to the receipt of a large number of Land Acquisition cases and Rural Welfare and other Development schemes He wanted an additional staff of 1 upper division clerk, 1 lower division clerk and 1 attender to be appointed.

2. I examined the proposals myself on the spot when I inspected the office on 8.10.52. There is no doubt that the work is considerably heavy in this office and that the existing staff is overworked. There were 28 Land Acquisition cases pending at the time of my inspection. Many of the cases involved the acquisition of a large number of plots for long roads under the P.W.R.D.Schemes. This naturally threw enormous work on the Upper Division Clerk attending to Land Acquisition work, who had other important items of work like Alienation, ~~Assistant~~ Encroachments, Transfer of land, Forests, mining leases, rural reconstruction etc. There are 4 selected firkas in the Puttur Division under the Rural Welfare Schemes, viz. Nileshwar in Hosdrug Sub Taluk, Kumbla and Manjeshwar in Kasargod Taluk and Sullia in Puttur Taluk The consequent increase of work was being attended to by the Civil Supplies Lower Division Clerk till 25-6-52 when the post was abolished. The Civil Supplies Lower Division Clerk was also attending to the work relating to "Madras Land Utilisation order" "Irrigation" "Tank Improvement Scheme" and other Food Production Schemes. The abolition of the post of Civil Supplies L.D.C.weakened the staff resulting in accumulation of papers and confusion. A large number of delays in correspondence were noticed. On account of the inadequancy of the staff the Head Clerk was having heavy original work. He had received up till then 1540 new cases and had 60 currents pending. He had also the work relating to the Evacuee Property Admininstration Act and the several periodicals thereunder. All this prevented him from devoting adaquate attention to supervise on the work of other clerks Consequent on the abolition of the post of Civil Supplies Lower Division Clerk his work was transferred to the typist and the latter was treated as a subject clerk in addition to the heavy typing and despatch work he had. He had received 1348 new cases and had 73 currents pending. All clerks had thus been over worked and had to work much beyond office hours. In this connection I invite attention to my report Ref.A1.24266/52-2 dated 1.11.52 on the result of inspection of this Revenue Divisional Office. It is most inadvisable to make a typist a subject clerk and show so much original work on the Head Clerk. Statements showing the statistics of work in the Revenue Divisional Office are enclosed.
I involved is considerable + the work

3. There is the following permanent staff working in this office.

(1) Head Clerk on ~~Rs.110~~/- - 1
(2) U.D.C.on Rs.80-110/- - 1
(3) L.D.Cs on Rs.45-90 - 2
(4) Typist on Rs.45-90 - 1

There is only one temporary post and if is af Upper Division Clerk for Election work and it will last only upto 28-2-1953. Out of the 2 permanent and Lower Division Clerks posts, ~~are~~ is attending to Magisterial work and the other is a Records Clerk. In view of the facts stated in para 2 above I am of the opinion that the following additional tempoary staff is necessary for at least one year to give relief to the existing staff and that their ~~report~~ urgent appointment is necessary to avoid matters from deteriorating further.

(i) 1 Upper Division Clerk, Rs.80-110/- to attend to L.A.Work and a few other important subject and to give relief to the Head Clerk.

(ii) 1 Lower Division Clerk on Rs.45-90 to attend to the Special subject viz., "Irrigation" "Food Production" "Rural Welfare" "Madras Land Utilisation Order 1950" "Civil Supplies" etc and give relief to the typist.

(iii) One attender on Rs.24-35 to give relief to the Magisterial & L.D.C.in writing up summons, notices maintenance of registers and to attend to the despatch work. The staff may be allowed the usual D.A.and other allowances. The financial implication of these proposals is as follows.

Post	Pay	D.A.	H.R.A.	Total
	Rs.	Rs.	Rs.	Rs.
1. U.D.C.	80-0-0	24-0-0	3-0-0	107-0-0
1 L.D.C.	45-0-0	22-0-0	3-0-0	70-0-0
1 Attender	24-0-0	19-0-0	3-0-0	46-0-0
Total for month	149-0-0	65-0-0	9-0-0	223-0-0
For one year	1788-0-0	780-0-0	108-0-0	2676-0-0

or Rs.2700/-

4. Though the Revenue Divisional Officer's report was made in August last I kept back the proposals till I had inspected the office and examined the state of affairs on the spot personally. I am personally satisfied that the present staff is grossly over worked and that the additional staff proposed is inevitable in the public interests and if the office is to be kept in a ~~staff~~ of reasonable efficiency. The proposals may therefore be recommended to Government urgently with a view to early orders

Yours faithfully

For Collector.

sr/2-1

P.T.O

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Statement showing the number of currents received in the Revenue Divisional Office, Puttur from 1931 to 1951.

YEAR	NO.OF CURRENTS RECEIVED	YEAR	NO.OF CURRENTS RECEIVED
1931	8274	1941	8479
1932	7872	1942	7850
1933	7647	1943	6313
1934	7595	1944	8662
1935	7348	1945	11201
1936	8521	1946	11626
1937	8739	1947	10691
1938	9190	1948	10987
1939	8417	1949	10874
1940	9073	1950	12084
		1951	10152

Statement showing the number of receipts of Land Acquisition Cases.

YEAR	NO.OF CASES	YEAR	NO.OF CASES
1920	1	1939	4
1921	13	1940	9
1922	4	1941	5
1926)		1942	7
1927)	10	1943	13
1928	6	1944	8
1929	9	1945	8
1930	6	1946	5
1931	4	1947	5
1933	10	1948	13
1934	11	1949	11
1935	9	1950	13
1936	5	1951	15
1937	5	1952	7 (upto August 1952)
1938	4		

Statement showing the number of papers received by F.Clerk in the Revenue Divisional Office, Puttur.

1949	1877
1950	1664
1951	1963
1952 upto 3066-1952	969

+ 5

Number of papers (New Cases) received by the several clerks in 1951 and 1952.

Clerk	No. of new cases received.		No. disposed of		Balance. as on 30.9.1952.	
	1951	1952 (up to 30.9.52.)	1951	1952 (up to 30.9.52)	1951	1952.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
A	983	1540	983	1480	--	60
B	1,293	951	~~1,928~~ 1298	901	--	50
C	1,792	867	1,781	798	11	69
D	2,564	2543	2,564	2359	--	184
E (Typist)	1,904	1348	1,904	1275	--	73
F (Election)	--	3	--	--	--	3
Total:	8,541	7252	8,530	6813	11	439.
Copy Application of (D.Clerk.)	359	188	359	160	--	28
Grand Total:	8,900	7440	8,889	6973	11	467.
Land Acquisition Cases. (Out of 'C' above)	12	8	1	1	11	7.
			Pending cases of 1949-50		+ 6	17

EN/2-1-53.

LIST SHOWING THE NUMBER ~~OF~~ & PAPERS (OTHER THAN NEW CASES) Deall WITH AND THE NUMBER OF PERIODICALS ATTENDED TO IN THE OFFICE OF THE REVENUE DIVISIONAL OFFICER PUTTUR.

A. List of Periodicals.

Designation of Clerk.	Weekly	Fortnightly.	Monthly.	Quarterly	Half yearly	Annual.
A	1	8	20	8	5	10
B	-	4	14	6	5	5
C	-	-	4	7	2	16
D	-	4	21	12	13	55
E	-	11	10	6	2	2
Total	1	18	48	27	14	73

B - No. of papers (other than new cases) dealt with in 1952.)

From 1-1-1952 to 31-10-1952.

A	300	papers at	30	papers approximately	per Month
B	350	-do-	35	-do-	
C	300	-do-	30	-do-	
D	600	-do-	60	-do-	
E	500	-do-	50	-do-	
Total	2050.				

N.B.:- A large number of Travelling Allowance Bills are being dealt with by A Clerk of this office to which 6 numbers are not assigned.

EN/2-1-53.

In duplicate.

8

MOST URGENT.
Ref.C.No.A1.22846-52-8

S.Kanara Collector's office,
Mangalore dated 1.4.53.

From

SRI C.A.RAMAKRISHNAN, I.C.S.
Collector of South Kanara.

To

The Secretary to the Board of Revenue
Land Revenue, Chepauk Madras 5.

Sir,

Sub: ESTABLISHMENT: Temporary--Revenue Divisional Office Puttur and Coondapur--additional staff--further particulars and proposals--submitted.

Ref: 1.My Ref.A1.22846-52-2 dated 31.12.52.
2.Board's Ref.No.M.77/53-1 dated 17.1.53.

I enclose a statement showing the particulars called for in the Board's reference cited.

2. I invite the Board's kind attention to my Ref.A1.25811-52-2 dated 19.11.52 disposed of in B.P.Pt.No.1102 dated 6.2.53. It is highly undesirable to give subject work to a copyist and to entrust him with important files just because other clerks are heavily worked. It is not only unsafe but it will also result in deterioration in the quality of work, as a copyist cannot be expected to possess the minimum general educational qualifications for a clerk proscribed in the general rules. In these circumstances and in view of the other aspects reported in my Ref.A1.25811-52-2 dated 19.11.52 I am quite convinced that there is real need for an additional lower division clerk for the Revenue Divisional office Coondapur to cope with the increased work. A comparison of the statistics of work in all the 3 Revenue Divisional Offices given in the enclosed statement will justify my proposal. I therefore, request that the Board may be pleased to move the Government to sanction an additional lower Division clerk for the Revenue Divisional office, Coondapur for a period of one year. The financial implication of this proposal is as follows:

PAY	D.A.	H.R.A.	Total per month.	For one year
Rs.a.p.	Rs.a.p.	Rs.a.p.	Rs.a.p.	Rs.as.ps
45-0-0	22-0 0	3-0-0	70-0-0	840-0-0

Yours faithfully,

For Collector.

2.4.53.

Statement showing the particulars called for in Board's Ref.No.[illegible] dated 17.1.53.

Designation.	Strength in 1952 R.D.O. Coondapur.	R.D.O. Mangalore.	R.D.O. Puttur.	Statistics of work (including replies to old currents per Col.9 of the P.R., Periodicals, Miscurrents etc.) R.D.O. COONDAPUR Total.	Per day	R.D.O. MANGALORE Total	Per day	R.D.O.PUTTUR Total	Per day	Remarks.
Permanent H.C on Rs. 110/-	1	1	1	1934	7	1182			12	(a) the figures shown against Typist are air copy register Nos. They are excluded from the totals (b)
Upper Division clerk on Rs.80-110	1	1	1	4933	18	2467			14	(b) Totals exclude F.C.Nos.
L.D.C(Records)	1	1	1	5991	21	3525			42	(c) Posts abolished with effect from 25.6.52 Afternoon
L.D.C (Magisterial)	1	1	1	2677	10	2275			24	(d) Posts abolished with effect from 31.3.53 afternoon
Typist (a)	1	1	1	6800	24	9583		5415	16	(e) sanctioned up to 8.9.53.
Temporary U.D.C for land Acquisition-		1(e)	-	-	-	742 ~~9583~~				(f) sanctioned up to 30.9.53.
U.D.C for Election	1(d)	1(d)	1(d)	1248	4	287			25	(g) Totals for each clerk have not been reported but this figures consists of (1) Rev. cases 9341, copy applications 413, replies to old currents 3423 Periodicals 1945, Mis. currents 456 other papers 4043
Lower Division clerk (Civil supplies)	1(e)	1(c)	1(c)	2838	8	1807			20	
Lower Division clerk for Rent control	-	1(f)	-	-	-	3266				
Total (G)	7	9	7	19,621	68	16,551		(g) 9197	137.	

S.Kanara Collector's office)
Mangalore dated 1.4.53.)

For Collector.

In duplicate

R.C. No.A1. 22846/52.10 SOUTH KANARA COLLECTOR'S OFFICE,
Mangalore, dated 19- 5- 1953.

From

Sri. A. Mahalingam Chettiar. B.A.,
Collector of South Kanara.

To

The Secretary to the Board of Revenue,
Land Revenue, Chepauk, Madras-5.

Sir,

Sub:-ESTABLISHMENT - Temporary Revenue Divisional Offices, Coondapur and Puttur - Additional staff - Appointment - proposals - Further report called for.

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Ref:-Board's Ref.M.77/53-2 dated 24-4-1953.

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The figures showing against the note (g) in the tement submitted with Ref.A1. 22846/52-8 dated 1-4-1953 relate to Revenue Divisional Officer, Coondapur. The figures in respect of Revenue Divisional Officer, Puttur, are as follows:-

New cases	= 9988
Copy application:	264
Replies to old currents.	15481
Periodicals	= 2816
Misc.currents.	1650
Other papers	= 8998
Total.	= 39197

A revised statement showing the total and daily receipts ~~for each~~ per each clerk in each of the 3 Revenue Divisional Offices is enclosed.

Yours faithfully,

FOR COLLECTOR.

Encl. 1 stt.
kvr/19-5-1953

331

IN DUPLICATE.

Revised statement showing the particulars called for in Board's Ref.No.M.77/53-1 dt.17-1-1953 and Ref.No.M.& 77/53-2 dated 24-4-1953.

STRENGTH IN 1952.				Statistics of work (including replies to old currents as for col. 6 of the P.R.Bdls.miscurrent etc.)						
DESIGNATION.	R.D.O. Coondapur.	R.D.O. Mangalore.	R.D.O. Puttur.	R.D.O. Coondapur.		R.D.O. Mangalore		R.D.O.Puttur.		REMARKS.
				Total	Per day	Total	Per day	Total	Per day.	
1	2	3	4	5	6	7	8	9	10	11
PERMANENT.										(a) The figures shown against typist are fair copy register Nos. They are excluded from the totals (b) (b) Totals excludes F.C.Nos. -posts(c) Posts abolished with effect from 25-6-1952 (A.N) (d) Posts abolished with effec from 31-3-1953 A.N.
Head Clerk on Rs.110/1	1	1	1	1934	7	1182	5	3648	12	
U.D.C.On Rs.80-110/-	1	1	1	4933	18	2467	9	4256	14	
L.D.C.(Records)	1	1	1	5931	21	3525	13	12068	42	
L.D.C.(Magisterial)	1	1	1	2677	10	2275	8	7296	24	
Typist (a)	1	1	1	6800	24	9583	34	5415	18	
TEMPORARY										(e) sanctioned upto 8-9-53 (f) Sanctioned upto 30-9-1953 (g) These are papers attended to by Typist in addition to Typing after the post (c) was abolished.
U.D.C.For Land Acquisition	1 (d)	1 (d)	-		-	742	3			
U.D.C.for election	1 (d)	1 (d)	1 (d)	1248	4	287	1	5622	25	
L.D.C.(Civil Supplies	1(c)	1 (c)	1 (c)	2838	8	1807	7	3200	20	
							1	+ 2407 (g)		
L.D.C.(Rent Control)--		1 (f)								
	7	9	7	19621	68	15551	58	39197	137	

KANARA COLLECTOR'S OFFICE,
re,dated 19-5-1953.
5-1953.

FOR COLLECTOR.

pl. note
2-7-53

12

1,002—16-2-53.

C. No. 49895-2/53

Revenue Department.

READ.—

From the Board of Revenue, Reference No. M.77/53-3, dated 5-6-53.

G.O. Ms. No. 1891 dated 3.7.53

The Government sanction the employment/~~retention~~ of the additional staff specified in the Annexure below on the scales of pay and for the periods, etc., mentioned therein. The staff sanctioned will be eligible to draw the dearness allowance and other allowances admissible ~~to them~~ under the rules.

2. The expenditure should be debited to the appropriate sub-heads under "25. General Administration".

3. The Bd of Revs is requested to inform the Collr of South Kanara that as regards the employment of the remaining staff in the R.D.O's offices at Puttur & Coondapur he may renew his request, if necessary, after the Andhra State is formed.

To the Board of Revenue. (L.R)
" Accountant-General, through Finance Department.
" Collector of South Kanara.

29/6/53

30/6/53

6/7/53

29/6/53

ANNEXURE

Office in which sanctioned. (1)	Staff sanctioned. (2)	Government Order in which last sanctioned. (3)	Purpose. (4)	Scale of pay. (5)	Period of present sanction. (6)
1 Revenue Divisional Officer's office, Puttur	One U.D.C	—	To cope with the increased work.	Rs 80-110 p.m.	For a period of one year from the date of appointment or till the necessity ceases whichever is earlier P2 M.f

26-6-53

29/6/53

30/6/53

R.D.

[Revenue-49895-2/53-3] Establishment – Temporary – (South Kanara) Revenue Divisional Officers' Office – Puttur and Coondapur – Addl Staff – Employment – Proposals

fp 1-2 c.f From the Bd of Rev. Ref. M. 7-7/53-3 D/5-6-53

To U.S

Please see the report from the Bd of Rev in the C.F.

2. The proposal in this file relates to the employment of additional staff of one U.D.C, one L.D.C & one attender in the Revenue Divisional Office at Puttur and one addl L.D.C in the Rev Div. office at Coondapur.

P 11 c.f From the statistics furnished by the Coll^r it is seen that there are 5 clerks, working at present in the R.D.O's office at Puttur & Coondapur & that the average number of currents received by each clerk per day is 22 & 16 respectively. Judged by statistics there is therefore sufficient justification for the employment of the additional staff asked for. M^r (Fin) has however minuted as follows in another file: "No proposal for additional staff should be made, unless it is unavoidable in view of the proposal to form a separate Andhra Province."

P.L see (R)

X

A.O p.u.c. The R.D.O. Puttur asked for the addl staff nearly a year back. As the work is exceptionally heavy in the Rev Divisional Office, Puttur it is for orders whether an additional L.D. clerk & attender may be

2

44895-4/53

For the present
sanctioned for the R.D.O's office Puttur for a period of one year from the date of appointment. As regards the remaining U.D. clerk for the R.D.O's office Puttur & an addl L.D. clerk for the R.D.O's office Coorg for, in view of the above the Collr may be asked to renew the request if necessary, after the Andhra state is formed Finance may see.

In the Puttur Addl Land Acquisition work seems to be very heavy. An L.D. clerk may not be of much use. Case U.D. clerk may be sanctioned. As regards the 2 other L.D. clerks as the attender applies for, may be considered till after 1/10/53

RK
16/6/53

9 apra
16/6/53

RK
16/6/53

S
Finance
17/6/53 S/Fin

Rev. No. NO.

Finance (E2) 49895-L/53-1
17-6-53

Please see the Revenue Department note on ff 1-2 above. In the circumstances stated therein (being given for) this department may agree to the sanction of one U.D. clerk in the Puttur R.D.O's office for a period of one year.

130 x 5

ADDITIONAL DEPUTY SECRETARY TO GOVERNMENT
18 JUN 1953
49343
FINANCE DEPARTMENT

Fin
19/6/53

Rev
RE 19-6-53

Y.O.U.S.

Please see the Finance Dept's note above. A draft order is submitted below for approval.

RKurpanayanaiah
24/6/53

26-6-53

M.A. Moniappa
7.(L&R) 6.7.53.

SECRETARIAT
23 JUN 1953
53135-L
REVENUE DEPARTMENT

SECRETARIAT
2 JUL 1953
REVENUE DEPARTMENT

RK
4/7